



Montreal Lake Child and Family Agency Inc.

PO Box 120 MONTREAL LAKE SK S0J 1Y0

P: 306 663 5095 T: 1 866 220 4237 F: 306 663 5099

“Our Agency believes children, family, community and wellness are important”

BOARD MEMBER OPPORTUNITY

Position: 1 (One) Montreal Lake 106A Representative

The Board of Directors are mandated and entrusted to oversee program development, yearly operating budgets, review policies and procedures and protocols for the Montreal Lake Child & Family Agency Inc.

ROLE AND RESPONSIBILITIES:

- To provide the link between the Agency and membership
- Adopt written governing policies
- Quality assurance monitoring of staff performance in achieving the results defined in policies and not exceeding the constraints of the Executive Director’s limitations through monitoring and evaluation of the Executive Director
- Develop statements of principles and positions related to public policy which represent the interests of communities
- Ensure policy development to protect the rights of MLCN children
- Promote personal and community responsibility for their physical, emotional, mental, spiritual and well-being and security of MLCN children
- Create policies and procedures to protect MLCN children from circumstances that may damage their physical, emotional, spiritual, and mental well-being
- Encourage and support the healing and wellness of individuals, families and both communities
- Create programs and services to ensure that MLCN children maintain their language, cultural and traditional values.

QUALIFICATION:

- Be a member of the Montreal Lake Cree Nation and reside in or near the community of Montreal Lake Reserve
- Possess a general knowledge and understanding of Child and Family Services
- Strong commitment to healthy personal wellness
- Ability to cope and make decisions under stressful circumstances; and
- Ability to promote and practice teamwork with the MLCFA Board of Directors.



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REQUIREMENTS:

The below requirements must be submitted at the time of application for further consideration, NO EXCEPTIONS.

- Cover letter outlining your interest, skills and abilities in the position you are applying for
- Resume with 3 professional references
- Copy of Driver's License
- Copy of all certification that relates to the position of interest (must be submitted for salary purposes)

While we appreciate all of those that are interested in working with the Montreal Lake Child and Family Agency Inc., we will only be contacting eligible applicants for an interview. Salary will be based on education and experience as per the MLCFA Inc. salary grid.

Please submit all required documentation to:

Lorrie Murphy, Human Resources Manager

F: 306 663 5099 E: humanresources@mlcfa.ca

DEADLINE: March 20th, 2026