



CANDIDATE CHECKLIST

2020 Montreal Lake Cree Nation General Election 2020

Candidate Checklist

This check list for potential Candidates is provided as a courtesy and is not intended to replace or limit the requirements detailed in the MONTREAL LAKE CREE NATION ELECTION ACT (2016). Please ensure the following:

- You have read and understood the MONTREAL LAKE CREE NATION ELECTION ACT (2016). You can download the document from either of these locations:
 - <https://onefeather.ca/nations/montreallake> ; and,
 - <http://www.mlcn.ca> website under the Governance tab.
- You have reviewed the election related notices appended to the end of this document:
 - Notice of 2020 Election
 - Notice of Electoral Officer Contact Information
 - Notice of Nomination Meeting
 - Notice of Polling Locations
- You have reviewed and have met all the eligibility requirements for a candidate detailed in SECTION 4 - ELIGIBILITY TO RUN FOR CHIEF OR COUNCILLOR - MONTREAL LAKE CREE NATION ELECTION ACT (2016);
- You have submitted on time (January 15, 2020 deadline) "FORM 10 - REQUEST FOR FINANCIAL AND ASSETS CLEARANCE BY A CANDIDATE RUNNING FOR OFFICE" and you have immediately resolved any issues related to compliance with that submission.

The following checklist of items must be completed, and **PROOF OF COMPLETION of these items SUBMITTED to the Chief Electoral Officer on or before March 1st, 2020 and no later than 2:00PM CST.** It is the potential Candidates full and sole responsibility to complete all these required items (at their own cost and expense) and to submit and confirm receipt of these required items with the Chief Electoral Officer by the prescribed deadline:

- NON-REFUNDABLE FEE PAID for the associated with the office you are seeking – provide proof of payment to the Chief Electoral Officer.
 - Candidates for Chief must pay a non-refundable fee of \$500.00 and Candidates for Council must pay a non-refundable fee of \$300.00 by certified cheque, bank draft, or money order, made payable to the Montreal Lake Cree Nation and delivered to the Band Manager at the time he or she submits his/her Declaration of Intent.
- FORM 6 – CRIMINAL RECORD DECLARATION (*attached to this document*)
 - Complete your CPIC check – you can do this online at <http://www.backcheck.net>
- FORM 7 - DECLARATION OF INTENT (*attached to this document*)
- DECLARATION TO BE BOUND BY BAND CUSTOM (*attached to this document*)

- COMPLETE NECESSARY DRUG TESTING – please contact the Health Services company listed below to find a testing location closest to you:
 - ITS Occupational Health Services
#9 4260 5th Ave East
Prince Albert, SK S6W 0A5
306.763.0306
mroa.its@sasktel.net
bookings.its@sasktel.net
 - Complete the Urine POCT (Express Test) with a 7-panel screen which tests for: THC, Cocaine, Opiates/Opioids, Amphetamine, Methamphetamine, PCP, MDMA (ecstasy) and Breath Alcohol.

PLAN TO ATTEND the Nomination Meeting scheduled for March 16, 2020 – where at least two eligible electors will need to move and second your nomination.

- NOMINATION / SECONDER FORM (attached to this document)

PLAN TO ATTEND the Candidate presentation meetings March 17th - 19th.

- See Notice of Nomination Meeting attached .
- Detailed location and times Notice to follow once all facilities are confirmed.

Should you require any additional information or require any assistance whatsoever please contact the Chief Electoral Officer:

LAWRENCE LEWIS, CHIEF ELECTORAL OFFICER

lawrence@onefeather.ca

NICOLE HAJASH, ELECTORAL OFFICER

nicole@onefeather.ca

Office: (250) 384-8200 | Toll Free: 1-855-458-5888 | Fax: 250 384-5416

209-852 Fort Street, Victoria, BC V8W 1H8

<https://onefeather.ca/nations/montreallake>

FORM 7 - MONTREAL LAKE CREE NATION ELECTION ACT
DECLARATION OF INTENT

I, _____ [FULL NAME] WOULD LIKE TO HAVE MY NAME PUT FORWARD FOR THE POSITION OF _____ [CHIEF / COUNCILLOR].

I UNDERSTAND THAT I WILL BE REQUIRED TO SUBMIT PROOF OF AN ILLICIT DRUG TEST CLEARANCE, RECENT SATISFACTORY CRIMINAL RECORD CHECK TO THE CHIEF ELECTORAL OFFICER AT MINIMUM TWO WEEKS PRIOR TO THE NOMINATION MEETING.

I HEREBY DECLARE THAT I MEET ALL OF THE FOLLOWING ELIGIBILITY CRITERIA AND AFFIRM THAT I:

- (i) am or will be eighteen (18) years of age or older on or before the Nomination Day;
- (ii) am a registered Member of Montreal Lake Cree Nation and that I am prepared to do all that is required to be done to restore and maintain the integrity of our Cree language, culture and traditions;
- (iii) have completed my Grade 12 or an equivalency diploma;
- (iv) have demonstrated previous positive leadership skills and/or community involvement;
- (v) will be nominated in accordance with this Act;
- (vi) have not been found guilty by the Appeals Tribunal of a Corrupt Practice as defined under section 2.11 of this Act for a period of two (2) preceding consecutive terms following removal from office;
- (vii) have not been subject to a successful Motion of No Confidence for a period of two (2) preceding consecutive terms or six (6) years, whichever is less;
- (viii) do not owe any money to the Band as verified by the Band Manager, Finance Manager, Band Accountant and evidenced by the Band's most recent accounts payable, and supported by written confirmation with Form 10 of a clearance of any money owing, including rent arrears;
- (ix) do not have any Band property as evidenced by the Band Manager and Assets Manager [i.e., anything purchased with Band funds or provided to the Band for the use of Band Members] in my possession without due authority to have custody or control of the same as evidenced by the Band's most recent assets inventory and supported by written confirmation with Form 10;
- (x) am responsible for the costs of providing a drug test clearance for illicit drugs administered by a duly qualified medical practitioner and authorized by the Chief Electoral Officer;
- (xi) am not otherwise disqualified from running in an Election or By-election by virtue of having been convicted of a dual procedure offence under the Criminal Code of Canada or the Controlled Drugs and Substances Act in which the Crown has elected to proceed by way of indictment for a period of at least five (5) three prior to the Election or By- election as evidenced by a recent satisfactory criminal record check using the CPIC;
- (xii) am not a plaintiff in any unresolved legal action, claim, complaint, suit or demand of any nature or kind against Montreal Lake Cree Nation, its elected officials, any directors, officers,

shareholders, senior management, employees, servants and agents, administrators, trustees, successors, or assigns or related or subsidiary corporations of the Band;

- (xiii) am fluent in Cree and English (to speak to the membership and to conduct business) or I am willing to show evidence of learning the Cree language;
- (xiv) agree, if elected, to accept the terms and conditions set out in the Election Act, Executive Act, the Executive Act and all other Band by- laws, laws, regulations and procedures;
- (xv) agree to abide by any lawful decision of the Elders Executive Advisory Council and/or Appeals Tribunal; and,
- (xvi) have submitted the requisite fee along with this Declaration of Intent and the supporting documentation.
- (xvii) have not declared bankruptcy in the preceding five (5) years.

If either of the following applies, please initial in the space provided. If not, put "n/a" for not applicable.

_____ If this is a by-election and I was a sitting member of Council, I have resigned from my position as [CHIEF/ COUNCILLOR] in order to put my name forward for another elected office. If I am NOT elected to the new position, I will have no claim to the old because that position will be included in the by-election.

_____ If I am currently a Band Employee, I have taken a leave of absence without pay or I am using earned compensable leave [i.e., annual leave or Time Off In Lieu] in order to put my name forward for an elected office, if I am elected to the new position, I will be deemed to have resigned from my current position with the Band.

DECLARED BEFORE ME at (City/Town/)
Reserve Community of _____)
in the Province of Saskatchewan, this)
_____ day of _____, 2020.)

Signature of Candidate

_____)
A Commissioner for Oaths for)
the Province of Saskatchewan)
My Commission expires: _____)
)
A NOTARY PUBLIC)
or Being a Solicitor)



NOTICE

General Election 2020 - Tuesday, March 31, 2020

As per the *Montreal Lake Cree Nation Election Act* (2016), section 7.1,

“The Chief and Council *shall* call for a General Election one hundred and twenty (120) days before the General Election with a Band Council Resolution. Only one General Election shall be called by the Chief and Council within each three-year election cycle.”

Further, as per the *Montreal Lake Cree Nation Election Act* (2016), section 7.3,

“On the same day that they call for a General Election, the Chief and Council *shall* name the Chief Electoral Officer, three (3) Deputy Electoral Officers and the Appeals Tribunal, set the date for the **first and only** Nomination Meeting, and set the date for the Poll and the Swearing in Ceremony.”

Therefore, be it resolved that the General Election 2020 shall be on **Tuesday, March 31, 2020** and that the Chief Electoral Officer shall be OneFeather (Lawrence Lewis, CEO & Founder) and the three (3) Deputy Electoral Officers shall be Arnold Naytowhow, Ron Beatty and Helen Burgess. In addition, the Appeals Tribunal shall consist of the following five (5) members: Jennifer Bird, Daniel Bird, Betsy Henderson, Melinda Naytowhow and Patsy Naytowhow with three (3) alternate members: (1) Leonard Billy Bird, (2) Gloria Henderson and (3) Ron Henderson.

The date for the first and only Nomination meeting will be **Monday, March 16, 2020** in Montreal Lake 106. Thereafter, **ALL** Candidates will be **presented** at the Candidate presentations to the band membership on:

March 17, 2020 in Little Red 106B

March 18, 2020 in Prince Albert

March 19, 2020 in Saskatoon

The date for the Advance Polls will be held on:

March 23, 2020 in Montreal Lake 106

March 24, 2020 in Little Red 106B

March 25, 2020 in Prince Albert

March 26, 2020 in Saskatoon

Swearing in/Oath of Office ceremony – Wednesday, April 1, 2020 at 11:00 am in Montreal Lake 106.



2020 ELECTION NOTICE ELECTORAL OFFICER CONTACT INFORMATION

PLEASE BE ADVISED THAT ALL QUESTIONS, QUERIES OR REQUESTS FOR INFORMATION WITH REGARD TO THE 2020 MONTREAL LAKE CREE NATION GENERAL ELECTION SHOULD BE DIRECTED TO THE CHIEF ELECTORAL OFFICER:

LAWRENCE LEWIS, CHIEF ELECTORAL OFFICER
lawrence@onefeather.ca

NICOLE HAJASH, ELECTORAL OFFICER
nicole@onefeather.ca

Office: (250) 384-8200 | TF: 1-855-458-5888 | Fax: 250 384-5416
209-852 Fort Street, Victoria, BC V8W 1H8

<https://onefeather.ca/nations/montreallake>

DEPUTY ELECTORAL OFFICERS APPOINTMENTS ARE:

ARNOLD NAYTOWHOW, DEPUTY ELECTORAL OFFICER
anaytowhow1209@gmail.com

RON BEATTY, DEPUTY ELECTORAL OFFICER
ronwbeatty@hotmail.com

HELEN BURGESS, DEPUTY ELECTORAL OFFICER
helen.burgess@sasktel.net



NOMINATION MEETING NOTICE

General Election 2020 - Tuesday, March 31, 2020

PLEASE TAKE NOTICE THAT the General Election 2020 shall be on Tuesday, March 31, 2020 and with advance Polls as follows: March 23, 2020 in Montreal Lake 106; March 24, 2020 in Little Red 106B; March 25, 2020 in Prince Albert; and March 26, 2020 in Saskatoon for the purposes of electing one (1) Chief and seven (7) Councillors.

NOMINATION MEETING	
MARCH 16TH 2020	2:00PM TO 8:00PM
MONTREAL LAKE 106 SCHOOL GYMNASIUM	

The date for the first and only Nomination meeting will be **Monday, March 16, 2020** in Montreal Lake 106. Thereafter, ALL Candidates will be **presented** at the Candidate presentations to the band membership on:

March 17, 2020 in Little Red 106B

March 18, 2020 in Prince Albert

March 19, 2020 in Saskatoon

The date for the Advance Polls will be held on:

March 23, 2020 in Montreal Lake 106

March 24, 2020 in Little Red 106B

March 25, 2020 in Prince Albert

March 26, 2020 in Saskatoon

Swearing in/Oath of Office ceremony

Wednesday, April 1, 2020 at 11:00 am in Montreal Lake 106.

For more information please contact:

LAWRENCE LEWIS, CHIEF ELECTORAL OFFICER **NICOLE HAJASH, ELECTORAL OFFICER**
lawrence@onefeather.ca *nicole@onefeather.ca*

Office: (250) 384-8200 | TF: 1-855-458-5888 | Fax: 250 384-5416
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2020 ELECTION NOTICE - POLLING STATION LOCATIONS

PLEASE BE ADVISED THAT THE FOLLOWING POLLING STATIONS LOCATIONS HAVE BEEN CONFIRMED FROM 9:00AM TO 6:00PM

MONTREAL LAKE RESERVE 106	
ADVANCE POLL MARCH 23, 2020	REGULAR POLL MARCH 31, 2020
MONTREAL LAKE BAND OFFICE COUNCIL CHAMBERS	

LITTLE RED RESERVE 106B	
ADVANCE POLL MARCH 24, 2020	REGULAR POLL MARCH 31, 2020
LITTLE RED OFFICE COMPLEX	

PRINCE ALBERT	
ADVANCE POLL MARCH 25, 2020	REGULAR POLL MARCH 31, 2020
HOLIDAY INN EXPRESS & SUITES 3580 2ND AVE W PRINCE ALBERT	

SASKATOON	
ADVANCE POLL MARCH 26, 2020	REGULAR POLL MARCH 31, 2020
HOLIDAY INN SASKATOON DOWNTOWN 101 PACIFIC AVE SASKATOON	