

MONTREAL LAKE CREE NATION ELECTION

Form 10

REQUEST FOR FINANCIAL AND ASSETS CLEARANCE BY A CANDIDATE RUNNING FOR OFFICE

In accordance with section 4.1 of the *Montreal Lake Cree Nation Election Act (2016)*, I understand that if I owe any monies owed to the band, band-owned entities or have any band assets in my name or possession without due authority or control of the same, I cannot be named a candidate for Chief or Councillor. If it is found that if I do owe any monies to the band or band-owned entities or have any band assets I understand that I have to repay the full amount owed and/or return band assets before I can be named a candidate for Chief or Councillor of the Montreal Lake Cree Nation.

I hereby make a formal request to confirm whether I owe any monies or have any Montreal Lake Cree Nation band assets in my possession. I request that the Band Manager, Band Accountant, Finance Manager, Housing Director and the Band Assets Manager provide written confirmation to myself upon completion of this request. I understand that this request may take up to 30 days to provide verification of eligibility. The deadline is January 15 to request a confirmation of financial and assets clearance. A copy of my completed request for financial and assets clearance will be filed with the Governance Coordinator and/or Chief Electoral Officer to determine my eligibility to run for office. Any debts incurred or assets in my possession between January 16 and the date of nomination may render me ineligible to run as a candidate for Chief or Councillor. Any disputes will be referred to the Chief Electoral Officer for determination.

Date: _____ Address: _____

Signature _____

Printed name: _____

Status number: _____

Email address: _____ Phone: _____

OFFICE USE ONLY:

Date request received: _____

Follow up with ___ Finance Manager / ___ Band Accountant ___ Assets Manager / ___ Housing Director / ___ Band Manager:

Procedure:

1. Band Manager will receive the request and distribute one (1) copy each to the Finance Manager, Band Accountant, Assets Manager and Housing Director. Band Manager will determine if there

are monies owing to Montreal Lake Cree Nation programs excluding Montreal Lake Cree Nation owned stores.

2. The Band Accountant and Finance Manager will determine if there are any monies owing by the potential candidate using the General Ledger. They will provide accompanying documentation if monies are owing and will provide copies of such to the Band Manager within 2 weeks of receiving the request.
3. The Assets Manager will determine if there are any assets in the possession of the potential candidate using the Assets Inventory. They will provide accompanying documentation if there are any assets in the candidate's possession within 2 weeks of receiving the request.
4. The Housing Manager will determine if there are any monies owing by the potential candidate using the Rental Arrears. They will provide accompanying documentation if monies are owing and will provide copies of such to the Band Manager within 2 weeks of receiving the request.

We have reviewed our records for the last 5 years and find that the potential candidate:

_____ is OR _____ is not owing monies and/or
_____ does OR _____ does not have band assets in their possession.

Date finalized: _____

Band Accountant

Finance Manager

Assets Manager

Housing Director

Band Manager