

**SCHEDULES TO THE MONTREAL LAKE CREE NATION
CUSTOM ELECTION CODE**

FORM I

I, _____ (name), of the City / Town / Village / IR of _____ in the Province of Saskatchewan,

- having been appointed Chief Electoral Officer at a Special Meeting of Band Members called for that purpose on the ___ day of _____, 20__; **or**
- having been appointed as Chief Electoral Officer by Chief and Council; **OR**
- having been appointed Deputy Electoral Officer at a Special Meeting of Band Members called for that purpose on the ___ day of _____, 20__; or
- having been appointed as a Deputy Electoral Officer by Chief and Council; **OR**

swear or solemnly affirm that I am legally qualified to act as

- the Chief Electoral Officer; **or**
- the Deputy Electoral Officer, as the case may be,

and I further swear or affirm

1. That I will act faithfully in that capacity without partiality, fear, favour or affection.
2. That I will not disclose any personal information about any of the Candidates that comes to my attention as a result of determining their eligibility to stand for election except as may be required by law. The latter prohibition does not extend to any corrupt practice or election irregularities that come to my attention.
3. That I will not participate in any Election or By-election whether as Candidate, Nominator or Secunder nor campaign for or against any Candidate during the term of my appointment.
4. That I will declare conflicts of interest if and as they arise.
5. That I will not do or say anything that will compromise my integrity or the integrity of any Election or By-election that I oversee in this capacity.

SWORN (or solemnly affirmed))
BEFORE ME at the Reserve of)
of Montreal Lake Cree Nation)
in the Province of Saskatchewan,)
this _____ day of _____)
A.D. 20__.)
_____)
A COMMISSIONER FOR OATHS)
for the Province of Saskatchewan)
My Commission Expires:)
)
NOTARY PUBLIC)
OR, BEING A SOLICITOR)

FORM II
APPOINTMENTS BY CHIEF ELECTORAL OFFICER

In my capacity as Chief Electoral Officer for Montreal Lake Cree Nation, I hereby appoint
[name] _____ of [address] _____

to be [check one]:

- a Security Officer at the Nomination Meeting to be held in the _____ Electoral Sector; **or**
- a Polling Clerk for the polling place to be held in the _____ Electoral Sector;
or
- an Elder Interpreter for the aforementioned polling place; **or**
- a Security Officer at the aforementioned polling place; **or**
- a Security Officer at the aforementioned polling place.

Given under my hand this ____ day of _____, 20__.

CHIEF ELECTORAL OFFICER

FORM III

AGENTS / SCRUTINEERS

PART I NAMING OF AGENT / SCRUTINEER & ALTERNATE

I, _____ hereby appoint the following persons as my Agents / Scrutineers for the Polls / Advance Polls in following Electoral Sectors for the forthcoming Montreal Lake Cree Nation Election / By-election.

NAME	ELECTORAL SECTOR	POLL / ADVANCE POLL
	Montreal Lake Reserve 106	
	Little Red Reserve 106B	
	off-Reserve (including urban, Timber Bay, Weyakwin and elsewhere)	

My alternated for the same Polls are as follows:

NAME	ELECTORAL SECTOR	POLL / ADVANCE POLL
	Montreal Lake Reserve 106	
	Little Red Reserve 106B	
	off-Reserve (including urban, Timber Bay, Weyakwin and elsewhere)	

Candidate
Montreal Lake Cree Nation
Election / By-election

**PART II DECLARATION OF SCRUTINEER FOR THE MONTREAL LAKE
RESERVE 106 ELECTORAL SECTOR**

I, _____, having been named as Agent / Scrutineer for the above-named Candidate, agree to quietly observe the Election / By-election for infractions of the *Montreal Lake Cree Nation Election Act* and to examine ballot papers for any irregularities. I understand that I may not do or say anything while in attendance at the Advance Poll or regular Poll that would demonstrate partiality, fear, favour or affection for any of the Candidates. I further understand that only one Agent / Scrutineer or their alternate per Candidate may be present during the Poll / Advance Poll in their official capacity. I have been informed that all electronic devices used for sending, receiving or recording information (voice, text, camera or video) must be turned off in the Polling Place. I have been advised that if I violate the foregoing rule, my privilege to serve as a Scrutineer will be removed. I have been informed that both of us may be present during the Count / Re-count.

Scrutineer

**DECLARATION OF SCRUTINEER FOR THE LITTLE RED RESERVE 106B ELECTORAL
SECTOR**

I, _____, having been named as Agent / Scrutineer for the above-named Candidate, agree to quietly observe the Election / By-election for infractions of the *Montreal Lake Cree Nation Election Act* and to examine ballot papers for any irregularities. I understand that I may not do or say anything while in attendance at the Advance Poll or regular Poll that would demonstrate partiality, fear, favour or affection for any of the Candidates. I further understand that only one Agent / Scrutineer or their alternate per Candidate may be present during the Poll / Advance Poll in their official capacity. I have been informed that all electronic devices used for sending, receiving or recording information (voice, text, camera or video) must be turned off in the Polling Place. I have been advised that if I violate the foregoing rule, my privilege to serve as a Scrutineer will be removed. I have been informed that both of us may be present during the Count / Re-count.

Scrutineer

DECLARATION OF SCRUTINEER FOR THE OFF-RESERVE ELECTORAL SECTOR

I, _____, having been named as Agent / Scrutineer for the above-named Candidate, agree to quietly observe the Election / By-election for infractions of the *Montreal Lake Cree Nation Election Act* and to examine ballot papers for any irregularities. I understand that I may not do or say anything while in attendance at the Advance Poll or regular Poll that would demonstrate partiality, fear, favour or affection for any of the Candidates. I further understand that only one Agent / Scrutineer or their alternate per Candidate may be present during the Poll / Advance Poll in their official capacity. I have been informed that all electronic devices used for sending, receiving or recording information (voice, text, camera or video) must be turned off in the Polling Place. I have been advised that if I violate the foregoing rule, my privilege to serve as a Scrutineer will be removed. I have been informed that both of us may be present during the Count / Re-count.

Scrutineer

**PART III DECLARATION OF SCRUTINEER FOR THE MONTREAL LAKE RESERVE
106 ELECTORAL SECTOR**

I, _____, having been named as Agent / Scrutineer for the above-named Candidate, agree to quietly observe the Election / By-election for infractions of the *Montreal Lake Cree Nation Election Act* and to examine ballot papers for any irregularities. I understand that I may not do or say anything while in attendance at the Advance Poll or regular Poll that would demonstrate partiality, fear, favour or affection for any of the Candidates. I further understand that only one Agent / Scrutineer or their alternate per Candidate may be present during the Poll / Advance Poll in their official capacity. I have been informed that all electronic devices used for sending, receiving or recording information (voice, text, camera or video) must be turned off in the Polling Place. I have been advised that if I violate the foregoing rule, my privilege to serve as a Scrutineer will be removed. I have been informed that both of us may be present during the Count / Re-count.

Scrutineer

DECLARATION OF SCRUTINEER FOR THE LITTLE RED RESERVE 106B ELECTORAL SECTOR

I, _____, having been named as Agent / Scrutineer for the above-named Candidate, agree to quietly observe the Election / By-election for infractions of the *Montreal Lake Cree Nation Election Act* and to examine ballot papers for any irregularities. I understand that I may not do or say anything while in attendance at the Advance Poll or regular Poll that would demonstrate partiality, fear, favour or affection for any of the Candidates. I further understand that only one Agent / Scrutineer or their alternate per Candidate may be present during the Poll / Advance Poll in their official capacity. I have been informed that all electronic devices used for sending, receiving or recording information (voice, text, camera or video) must be turned off in the Polling Place. I have been advised that if I violate the foregoing rule, my privilege to serve as a Scrutineer will be removed. I have been informed that both of us may be present during the Count / Re-count.

Scrutineer

DECLARATION OF SCRUTINEER FOR THE OFF-RESERVE ELECTORAL SECTOR

I, _____, having been named as Agent / Scrutineer for the above-named Candidate, agree to quietly observe the Election / By-election for infractions of the *Montreal Lake Cree Nation Election Act* and to examine ballot papers for any irregularities. I understand that I may not do or say anything while in attendance at the Advance Poll or regular Poll that would demonstrate partiality, fear, favour or affection for any of the Candidates. I further understand that only one Agent / Scrutineer or their alternate per Candidate may be present during the Poll / Advance Poll in their official capacity. I have been informed that all electronic devices used for sending, receiving or recording information (voice, text, camera or video) must be turned off in the Polling Place. I have been advised that if I violate the foregoing rule, my privilege to serve as a Scrutineer will be removed. I have been informed that both of us may be present during the Count / Re-count.

Scrutineer

PART IV APPROVAL BY CHIEF / DEPUTY ELECTORAL OFFICER

I, _____ [name], in my capacity as Chief Electoral Officer / Deputy Electoral Officer for the Montreal Lake Cree Nation Election / By-election, hereby approve the appointment of _____ [name] as Scrutineer / alternate Scrutineer for _____ [Candidate's name].

I reserve the right to have either immediately removed from the Advance Poll or regular Poll if he or she does or says anything during the course of the Advance Poll or regular Poll that might reasonably be perceived as demonstrating partiality, fear, favour or affection for any of the Candidates or tainting the Election / By-election results.

In such an event, the other may attend to observe the Election for procedural fairness unless he or she also disqualifies him or herself by doing or saying anything during the course of the Advance Poll or regular Poll that might reasonably be perceived as demonstrating partiality, fear, favour or affection for any of the Candidates or tainting the Election / By-election results.

In the event that an Agent / Scrutineer is removed from the Poll / Advance Poll, the Chief Electoral Officer or his or her designate *shall* notify the Candidate they act for as soon as is reasonably practicable.

Their removal *shall* not be grounds for Appeal and the Chief Electoral Officer's decision to remove the Agent / Scrutineer *shall* be final and binding.

If one or both are asked to leave the premises during the course of the Poll or Advance Poll, they *shall* nevertheless be allowed to attend to observe the Count or Recount.

Given under my hand this _____ day of _____, 20____.

CHIEF / DEPUTY ELECTORAL OFFICER

FORM IV

OATH OF OFFICE FOR ELECTORAL OFFICERS, APPEAL COMMITTEE MEMBERS AND POLLING CLERKS

I, _____ [name], swear (or solemnly affirm):

- (i) that I will not attempt to ascertain and will by every means in my power prevent any other person from ascertaining how any person is about to vote or has voted at this Election, save and except as may be necessary and proper in the case of persons blind or unable to read or incapable of marking their ballot papers as provided in the *Montreal Lake Cree Nation Election Act*;
- (ii) that I will not communicate to any person any information of any kind which may enable or assist any person to ascertain the Candidate for whom any person has voted;
- (iii) that I will in all respects maintain and aid in maintaining the absolute secrecy of how persons vote at the Montreal Lake Cree Nation Election / By-election.
- (iv) that I will not unnecessarily disclose any personal information about any of the Candidates that has come to my attention as a result of determining their eligibility to run for office. This prohibition does not extend to any corrupt practice or election irregularities that come to my attention.
- (v) that I will not do or say anything that will compromise my integrity or the integrity of the Election or By-election that I am elected to oversee in this capacity.
- (vi) that I will act faithfully as a _____ without partiality, fear, favour or affection.
- vii) that I will not disclose any personal information about any of the Candidates that comes to my attention as a result of determining their eligibility to stand for election except as may be required by law. The latter prohibition does not extend to any corrupt practice or election irregularities that come to my attention
- (viii) that I will not participate in any Election or By-election whether as Candidate, Nominator or Secunder nor campaign for or against any Candidate during the term of my appointment.
- (ix) that I will declare conflicts of interest if and as they arise.

SWORN (or solemnly affirmed))
BEFORE ME at the Reserve of)
of Montreal Lake Cree Nation)
in the Province of Saskatchewan)
this _____ day of _____)
A.D. 20__ .)
)
)

A COMMISSIONER FOR OATHS)
for the Province of Saskatchewan)
My Commission Expires:)
)
A NOTARY PUBLIC)
OR, BEING A SOLICITOR)

FORM V

Montreal Lake Cree Nation DECLARATION RE CRIMINAL RECORD

I, [Name], of the [Reserve Community / Village / Town / City]
_____ in the Province of Saskatchewan, hereby declare:

PLEASE CIRCLE T (true) or F (false):

T F **I HEREBY DECLARE** that I *have never been charged* in any legal proceeding with any offence, criminal or otherwise.

OR

T F **I HEREBY DECLARE** that I was charged but I *have never been convicted* of an offence; or

T F **I HEREBY ADMIT** that I was charged and that I *have been convicted* of certain offences, whether criminal or otherwise; or

T F **I HEREBY DECLARE** that I *did* have a criminal record, but that I *have since been pardoned*.

If any of the above questions are answered in the affirmative, please provide full details on a separate sheet including the charges, sentence, if any, and date of conviction, if applicable.

AND

T F **I HEREBY DECLARE** that there are *no charges pending* against me.

AND FOR GREATER CLARITY, I DECLARE that I *have never been charged with*

T F (a) **an assault of any kind** [including, but not limited to, sexual assault, aggravated sexual assault, uttering threats, threatening a third party, or causing bodily harm];

T F (b) **any sexual offence** [including but not limited to sexual interference, sexual exploitation, or sexual touching];

T F (c) **an offence of intending to corrupt morals** [including, but not limited to, making, possessing or distributing child pornography, corrupting children, or procuring sexual activity]; or

T F (d) **disorderly conduct** [including, but not limited to, indecent acts, exposure, public nudity, causing a disturbance, or vagrancy].

T F (e) **common nuisance** [including, but not limited to, spreading false news].

T F (f) any drug or alcohol-related offence [including offences under the *Criminal Code of Canada*, the *Controlled Drugs and Substances Act* or any other Provincial legislation similar to any of the foregoing]

If any of the above questions are answered in the affirmative, please provide full details on a separate sheet.

I HEREBY AUTHORIZE the Montreal Lake Cree Nation Chief Electoral Officer and/or the Band's solicitor to undertake such investigation with the RCMP or City Police as the Montreal Lake Cree Nation Chief Electoral Officer deems necessary to confirm that the information provided herein is complete and true in every respect and waive any right to privacy that I may have with respect to the disclosure of the same by the RCMP or City Police provided, of course, that the information is not to be used for any purpose other than determining my suitability for to run as a Candidate in the next Band Election.

DECLARED BEFORE ME at the City/Town/)
Reserve Community of _____),
in the Province of Saskatchewan, this)
___ day of _____, 20____.)

Signature of Candidate

_____)
A Commissioner for Oaths for)
the Province of Saskatchewan)
My Commission expires: _____)
A NOTARY PUBLIC)
or Being a Solicitor)

LETTER TO CANDIDATE

Dear Candidate:

Please be advised that *if* your security clearance indicates that you have criminal convictions or outstanding charges **or** that there is a possible criminal record that needs to be verified by finger print check, you need to do the following:

- (a) Complete the attached form, providing us with the details of any convictions or outstanding charges [the charge(s), the sentence, if any; the date of conviction, and whether the Crown proceeded summarily or by way of indictment]. Return the completed form to the Chief Electoral Officer as soon as possible.
- (b) If you have a criminal record, please be advised of the following:
 - (i) If you were convicted of any *indictable* offence(s), and it has been less than five years since you served your term and/or paid your fine and/or completed any probationary period with respect to that offence, you are not eligible to apply for a pardon. ***You are, therefore, disqualified from running for office [see the Declaration of Intent, sub-section (e)].***
 - (ii) If, on the other hand, it has been longer than five years since you completed the sentencing requirements for any indictable offences and longer than three years since you completed the sentencing requirements for any summary offences, you are eligible to seek a pardon. ***You will be provided with a pardon kit and need to begin that process immediately.*** As you complete each step, please provide written confirmation of the same to the Chief Electoral Officer. You should have the application well under way before the Nomination Meeting and are required to proceed with it, if elected. ***If not, you may be removed from office.***
- (c) If you have any outstanding charges, and the Crown is proceeding by way of indictment with respect to any of these or if they involve violent crimes or theft-related charges and you are convicted after you are ***elected, you will be removed from office.*** You may, as a result, want to reconsider your candidacy at this stage.
- (d) If you have criminal convictions or outstanding charges **or** if there is a possible criminal record that needs to be verified by finger print check, please take your pardon kit and go to the RCMP for finger printing. Kindly provide confirmation that you have done the same.
- (e) Please provide a copy of your criminal record as soon as you have received the same from the RCMP.

If you need assistance completing the pardon kit, you may need to retain legal counsel. If you have any questions, please call the Chief Electoral Officer. Good luck in the forthcoming election.

Sincerely,

Chief Electoral Officer

Montreal Lake Cree Nation Election



DECLARATION OF INTENT

I WOULD LIKE TO HAVE MY NAME PUT FORWARD FOR THE POSITION OF _____ [CHIEF / COUNCILLOR].

I UNDERSTAND THAT I WILL BE REQUIRED TO SUBMIT PROOF OF A SATISFACTORY SECURITY CLEARANCE TO THE CHIEF ELECTORAL OFFICER *PRIOR* TO THE NOMINATION MEETING.

I HEREBY DECLARE / AFFIRM THAT I

- (i) am or will be eighteen (18) years of age or older on or before the Nomination Day; **and**
- (ii) am a registered Member of MLCN and that I am prepared to do all that is required to be done to restore and maintain the integrity of our Cree language, culture and traditions; **and**
- (iii) will be nominated in accordance with this Act; **and**
- (iv) have **not** been found guilty by the Council of Elders of a Corrupt Practice for a period of either two (2) terms or six (6) years, whichever is less; **and**
- (v) have **not** been subject to a successful Motion of No Confidence for a period of either two (2) terms or six (6) years, whichever is less; **and**
- (vi) have **not** been removed from office pursuant to the *Montreal Lake Cree Nation Executive Act* for a period of either two (2) terms or six (6) years, whichever is less; **and**
- (vii) do **not** owe any money to the Band as evidenced by the Band's most recent financial statement including rent arrears AND/OR information provided by the program managers about over payments or non-payments [this prohibition excludes funds advanced for emergency or post-secondary purposes]; **and**
- (viii) do **not** have any Band property [i.e., anything purchased with Band funds or provided to the Band for the use of Band Members generally as opposed to me specifically] in their possession without due authority to have custody or control of the same; **and**
- (ix) am **not** otherwise disqualified from running in an **Election** or **By-Election** by virtue of having been convicted of an indictable offence under the *Criminal Code of Canada* or the *Controlled Drugs and Substances Act* or a dual offence in which the Crown has elected to proceed by way indictment for a period of at least five years as evidenced by a satisfactory security clearance; **and**

- (x) am **not** otherwise disqualified from running in an Election or By-election by virtue of having been convicted of an summary conviction offence under the *Criminal Code of Canada* or the *Controlled Drugs and Substances Act* or a dual offence in which the Crown has elected to proceed summarily for a period of at least three (3) years prior to the Election or By-election as evidenced by a satisfactory security clearance; **and**
- (xi) have no outstanding criminal charges as evidenced by a sworn declaration to that effect; **and**
- (xii) have **not** commenced any unresolved legal action, claim, complaint, suit or demand of any nature or kind against MLCN, its elected officials, any directors, officers, shareholders, senior management, employees, servants and agents, administrators, trustees, successors or assigns or related or subsidiary corporations of the Band; **and**
- (xiii) have lived a positive life style by community standards for a period of at least three (3) years; **and**
- (xiv) am fluent in Cree **and** English; **and**
- (xv) agree, if Elected, to accept the terms and conditions set out in the *Financial Management Regulations*, the *Election Act*, the *Executive Act* and all other Band by-laws, regulations and procedures; **and**
- (xvi) agree to abide by any lawful decision of the Appeal Tribunal; **and**
- (xvii) have submitted the requisite fee along with a Declaration of Intent and the supporting documentation; **and**
- (xviii) am not an undischarged bankrupt..

If either of the following applies, please initial in the space provided. If not, put “n/a” for not applicable.

_____ If this is a by-election and I was a sitting member of Council, I have resigned from my position as [CHIEF / COUNCILLOR] in order to put my name forward for another elected office. If I am NOT elected to the new position, I will have no claim to the old because that position will be included in the by-election.

_____ If I am currently a Band Employee, I have taken a leave of absence without pay **or** I am using earned compensable leave [i.e., annual leave or TOIL] in order to put my name forward for an elected office, if I am elected to the new position, I will be deemed to have resigned from my current position with the Band.

DECLARED BEFORE ME at the City/Town/)
 Village of _____, in the Province)
 of Saskatchewan, this ___ day of _____,)
 20___.)

 Signature of Candidate

 A Commissioner for Oaths in and)
 for the Province of Saskatchewan)

My Commission expires:)

A NOTARY PUBLIC)
 or Being a Solicitor)

DECLARATION TO BE BOUND BY BAND CUSTOM

I, [Name], of the [Reserve Community / Village / Town / City] of _____
 _____ in the Province of Saskatchewan, hereby declare:

1. That I agree to be bound by the terms of the *Montreal Lake Cree Nation Election Act* and, if elected, by the *Montreal Lake Cree Nation Executive Act* and *Oath of Office*.
2. That I agree to be bound by any lawful decision of the Appeal Tribunal and/or the Elders Executive Advisory Council, whether or not it is in my favour.
3. That I agree to declare any conflicts of interest and avoid corrupt practice while I campaign or if I am elected.
4. That I agree to be bound by the terms of the Financial Management Act and all other legislation or Bylaws of the Band.
5. That I agree to be bound by the Oath of Confidentiality, Privacy Policy and Conflict of Interest Guidelines.
6. That I understand that, if elected, I have voice and vote on the Band Council but that it requires a quorum of Council to make decisions.
7. That I understand that if I fail or neglect to comply with any of the above, I will be removed from office.

DECLARED BEFORE ME at the City/Town/
 Village of _____, in the Province
 of Saskatchewan, this ___ day of _____,
 20____.

 Signature of Candidate

 A Commissioner for Oaths in and
 for the Province of Saskatchewan

My Commission expires:

A NOTARY PUBLIC
 or Being a Solicitor

NOMINATOR / SECONDER

I intend to nominate _____ for the position of _____ [CHIEF or COUNCILLOR] if he or she is a qualified to run in the 20____ Montreal Lake Cree Nation Election / By-election. I affirm that I am qualified to nominate Candidates pursuant to the *Montreal Lake Cree Nation Election Act*.

Nominator

Treaty Number:

I intend to second the aforementioned Candidate's nomination if he or she is a qualified to run in the 20____ Montreal Lake Cree Nation Election / By-election. I affirm that I am qualified to nominate Candidates pursuant to the *Montreal Lake Cree Nation Election Act*.

Seconder

Treaty Number

Note: If the Nominator and/or Seconder are unable to attend the Nomination Meeting other qualified persons may be substituted for the same.

Alternate

Treaty Number

Montreal Lake Cree Nation Election



DECLARATION OF ELECTORAL OFFICERS & APPEAL TRIBUNAL MEMBERS

I HEREBY DECLARE / AFFIRM THAT I

- (a) am eighteen (18) years of age or older on or before the Nomination Day;
- (b) have been appointed as an Electoral Officer / Appeal Tribunal member in accordance with this Act;
and
- (c) agree to follow procedures set out in this *Election Act* to the best of my ability; to abide by my Oath of Office and to declare any conflicts of interest.

DECLARED BEFORE ME at the City/Town/)
Village of _____, in the Province)
of)
Saskat)
chewa)
n, this)
day of)
,)
20____.)

A Commissioner for Oaths in and)
for the Province of Saskatchewan)

My Commission expires:)

A NOTARY PUBLIC)
or Being a Solicitor)

Signature of Electoral Officer / Appeal Tribunal Member

FORM VI
MONTREAL LAKE CREE NATION
statement with respect to ballot box inspection

We, the undersigned, hereby certify that we were present and witnessed the inspection and **LOCKING** of the ballot box used in the 20____ MLCN General Election /By-Election held on the ____ day of _____, 20____ in Saskatoon, Saskatchewan. We certify that we inspected the box and found it to be empty before the poll opened. We further certify that the box was immediately locked. LOCK # _____

Signed before me on the ____ day
of _____, 20____ at the City of
Saskatoon, Saskatchewan.

name

name

Witness

name

name

We, the undersigned, hereby certify that we were present and witnessed the inspection and **SEALING** of the ballot box used in 20____ MLCN General Election /By-Election held on the ____ day of _____, 20____. We certify that we inspected the box and found it to be locked when the poll closed. LOCK # _____ We further certify that the box was immediately sealed at the close of the Poll.

Signed before me on the ____ day
of _____, 20____ at the City of
Saskatoon, Saskatchewan.

name

name

Witness

name

name

MONTREAL LAKE CREE NATION
statement with respect to ballot box inspection

We, the undersigned, hereby certify that we were present and witnessed the inspection and LOCKING of the ballot box used in the 20____ MLCN General Election /By-Election held on the ____ day of _____, 20____ in Prince Albert, Saskatchewan. We certify that we inspected the box and found it to be empty before the poll opened. We further certify that the box was immediately locked. LOCK # _____

Signed before me on the on the ____ day
of _____, 20____ at the City of
Prince Albert, Saskatchewan.

name

name

Witness

name

name

We, the undersigned, hereby certify that we were present and witnessed the inspection and SEALING of the ballot box used in 20____ MLCN General Election /By-Election held on the ____ day of _____, 20____ in Prince Albert, Saskatchewan. We certify that we inspected the box and found it to be locked when the poll closed. LOCK # _____ We further certify that the box was immediately sealed at the close of the Poll.

Signed before me on the ____ day of _____,
20____ at the City of
Prince Albert, Saskatchewan.

name

name

Witness

name

name

MONTREAL LAKE CREE NATION
statement with respect to ballot box inspection

We, the undersigned, hereby certify that we were present and witnessed the inspection and LOCKING of the ballot box used in the 20____ MLCN General Election /By-Election held on the ____ day of _____, 20____ in Montreal Lake, Saskatchewan. We certify that we inspected the box and found it to be empty before the poll opened. We further certify that the box was immediately locked. LOCK # _____

Signed before me on the ____ day of _____,
20____ at the Reserve Community of Montreal Lake,
Saskatchewan.

name

Witness

name

name

name

We, the undersigned, hereby certify that we were present and witnessed the inspection and SEALING of the ballot box used in 20____ MLCN General Election /By-Election held on the ____ day of _____, 20____ in Montreal Lake, Saskatchewan. We certify that we inspected the box and found it to be locked when the poll closed. LOCK # _____ We further certify that the box was immediately sealed at the close of the Poll.

Signed before me on the ____ day of _____,
20____ at the Reserve Community of Montreal Lake,
Saskatchewan.

name

Witness

name

name

name

MONTREAL LAKE CREE NATION
statement with respect to ballot box inspection

We, the undersigned, hereby certify that we were present and witnessed the inspection and LOCKING of the ballot box used in the 20____ MLCN General Election /By-Election held on the ____ day of _____, 20____ in Little Red Reserve, Saskatchewan. We certify that we inspected the box and found it to be empty before the poll opened. We further certify that the box was immediately locked. LOCK # _____

Signed before me on the ____ day of _____,
20____ at the Reserve
Community of Little Red, Saskatchewan.

name

name

Witness

name

name

We, the undersigned, hereby certify that we were present and witnessed the inspection and SEALING of the ballot box used in 20____ MLCN General Election /By-Election held on the ____ day of _____, 20____. We certify that we inspected the box and found it to be locked when the poll closed. LOCK # _____ We further certify that the box was immediately sealed at the close of the Poll.

Signed before me on the ____ day of _____,
20____ at the Reserve
Community of Little Red, Saskatchewan.

name

Witness

name

name

name

MONTREAL LAKE CREE NATION

statement with respect to ballot box inspection prior to their unlocking

We, the undersigned, hereby certify that we were present and witnessed the inspection and UNLOCKING of the ballot boxes used in the 20____ MLCN General Election /By-Election held on the ____ day of _____, 20____ in Little Red Reserve, Saskatchewan. We certify that we inspected the boxes and found them to be locked when the poll closed and until the count began at which time they were unlocked.

We checked that the following locks were removed:

Ballot Box 1 - LOCK # _____

Ballot Box 2 - LOCK # _____

Ballot Box 3 - LOCK # _____

Ballot Box 4 - LOCK # _____

Signed before me on the ____ day of _____,
20____ at the Reserve
Community of Little Red, Saskatchewan.

name

name

name

name

Witness

SCHEDULE A

Duties of Electoral Officers:

The Chief Electoral Officer *shall* be responsible for ensuring that the policies and procedures outlined in this Act are followed in the subsequent Election or By-election, including but not limited to:

- a. posting copies of the Election Act, the Notice of Election, the Notice of Nomination Meeting and the Voters' List;
- b. presiding as chairperson at any pre-Election or By-election proceedings;
- c. ensuring that the polling facilities [Polling Places, Polling Booths, etc.] are in order;
- d. ensuring that all arrangements for ballots, ballot boxes and polling facilities are made;
- e. delivering a copy of the Voter's List to each Polling Clerk and explaining how names are to be crossed off using the Voter's proof of identity to distinguish between persons with similar names when each person presents themselves at the Polling Place to exercise their franchise;
- f. overseeing the counting, initialling and distribution of ballots;
- g. examining and ruling on the validity of all ballots cast and having exclusive authority to deem a ballot spoiled and reject it from the count of properly cast ballots;
- h. to mark spoiled or rejected ballots as set out in the *Election Act*;
- i. following the Election or By-election to oversee the counting of the ballots in full view of anyone who wishes to be present for the count and/or recount and to announce the results when the counting is done;
- j. conducting any recount required by the *Election Act* or requested by any of the Candidates;
- k. after the ballots have been counted and the official results announced and in the presence and full view of all persons entitled to be present:
 - to place in separate envelopes provided for this purpose, all spoiled and rejected ballots, all properly cast ballots, all unused ballots and each of the Polling Officer's copy of the Voter's List;
 - to seal all envelopes and to initial each one;
 - to place all Election-related / By-election-related documents in a container provided for the purpose and to seal the container and to deliver the same to the Band Office / Band's solicitor for their safe keeping;
 - to appoint such Election officials and staff as are required for the proper and orderly conduct of an Election or By-election;
- l. the Chief Electoral Officer *shall* have the power to delegate to his or her deputy and/or the Polling Clerks certain of their duties including, but not limited to, initialling and/ or counting properly cast ballots;
- m. to complete the Chief Electoral Officer's Report and deliver properly executed copies to AANDC, the Band Office and the Band's solicitor;
- n. to perform such other duties as may be required to implement this Act.

Duties of Polling Clerks:

Polling Clerks *shall* be appointed by the Chief Electoral Officer or his or her designate and *shall* have the following duties:

- a. to ensure that the required number of ballots are received by their Polling Station;
- b. to assist with locking the ballot boxes and with sealing them at the close of the Poll;
- c. to initial each ballot *prior* to giving it to a Voter;
- d. to distribute ballots to each verified Voter after crossing the name of the Voter off the Voters' List;
- e. where there are two or more Voters with similar names to check the identity of the Voter with reference to government issued ID (passport, Treaty Card, birth certificate, driver's licence, health care card) to ensure the correct name is crossed off;
- f. to complete and deliver to the Chief Electoral Officer a statement indicating the number of eligible voters, the number of unused ballots, and the number of ballots cast at their Polling Station;
- g. to assist the Chief Electoral Officer, if so delegated, by initialling ballots and counting properly cast ballots but to defer to the Chief Electoral Officer's absolute discretion any questionable ballots.

Duties of Scrutineers:

Each Candidate may select one (1) Agent / Scrutineer and one (1) alternate Agent /Scrutineer to attend each Polling Station all of whom must be approved by the Chief Electoral Officer or his or her designate after each agrees to quietly observe the Election / By-election for infractions of the *Montreal Lake Cree Nation Election Act* and to examine ballot papers during the count / re-count for any irregularities. They must also agree that neither will do or say anything while in the Advance Poll or regular Poll that would demonstrate partiality, fear, favour or affection for any of the Candidates. Only one Agent / Scrutineer per Candidate *shall* be present in their official capacity at a time during the Poll / Advance Poll in each Polling Station. One or both may attend during the Count or Re-count of Ballots. The duties of the Agents / Scrutineers *shall* be to observe the voting procedure to ensure procedural fairness and to witness the actual counting of ballots.

Duties of Elder Interpreters:

The Chief Electoral Officer shall appoint sufficient Elder Interpreters so that there is always one present at each Polling Station. Elder Interpreters may, in the presence of the Chief Electoral Officer or a Deputy Electoral Officer, render assistance to Voters who suffer from a physical infirmity or are unable to read but who do not lack the capacity to exercise their franchise as evidenced by their ability to give clear directions with respect to the same. The Elder Interpreter shall, in the presence of the Chief Electoral Officer or Deputy Electoral Officer, follow the instructions of the Elector with respect to marking the ballot and shall be prepared to attest to the fact that he or she did follow these instructions. The Elder Interpreter is not disqualified from exercising his/her own franchise. The Elder Interpreter must not share a house with any of the Candidates nor have campaigned for or against any candidate in the election or by-election. Elder Interpreters are not considered "election officials" for the purposes of this Act.

Duties of Security Personnel:

The Chief Electoral Officer shall arrange for security personnel [i.e., RCMP] whose duties shall include removing any person who in anyway interferes with, disrupts or attempts to influence the orderly conduct of the Nomination Meeting, the Advance Polls or Poll, including persons who appear to be under the influence of drugs or alcohol.

SCHEDULE B CHIEF ELECTORAL OFFICER'S REPORT

Band Name: Montreal Lake Cree Nation

Band No.: _____

District: n/a

Type of Election: ***General Election***

Method of selection: ***custom election act - MLCN Election Act***

Regular term of office: 3 YEARS

Date of previous Election: _____

Type of previous Election: ***custom election act – pursuant to the MLCN Election Act***

Total Number of Band Members: _____

Band Membership Code: ***yes / no***

Total number of Eligible Electors: _____

the Band consists of three Electoral Sector(s):
Montreal Lake Reserve 106
Little Red Reserve 106B
Off-Reserve (including urban, Timber Bay, Weyakwin)

Council is composed of **one (1)** Chief and **seven (7)** Councillors

Ministerial Order issued _____ to hold size of council at _____. **N/A**

The Notice of Election was posted on the ____ day of _____ at the following locations: _____

The Voters' List was posted on the ____ day of _____, 20____ at the following locations: _____

The date for receipt of the Declarations of Intention to Run for Office was 4:00 ~~a.m.~~ /p.m. the ____ day of _____, 20____

The Nomination Meetings were held on the following dates and locations:

Date	Electoral Sector	Location	Time
	Montreal Lake Reserve 106		
	Little Red Reserve 106B		
	Off-Reserve		

The Advanced Poll(s) was/were held on the following dates at the following place(s):

Date	Electoral Sector	Location
	Montreal Lake Reserve 106	
	Little Red Reserve 106B	
	Off-Reserve	

The Poll was held was/were held on the following date at the following place:

Date	Electoral Sector	Location
	Montreal Lake Reserve 106	
	Little Red Reserve 106B	
	Off-Reserve	

The number of votes cast for each Candidate for CHIEF (alphabetical by Surname, as registered in IRS):

Candidate	Treaty #	No. of Votes

The total number of ballots printed: _____ [A]

a) The number of ballots cast and counted: _____

b) The number of ballots cast and rejected: _____

c) The number of ballots spoiled: _____

d) The number of ballots unused: _____

e) The number of sample ballots: _____

Total (must equal # printed): _____ [B]

A = B

**The number of votes cast for each Candidate for COUNCILLOR in the Montreal Lake Reserve
106 Electoral Sector (alphabetical by Surname, as registered in IRS):**

Candidate	Treaty #	No. of Votes

FINAL TALLY OF BALLOTS

CHIEF

The total number of ballots printed for: _____ [A]

a) The number of ballots cast and counted: _____

b) The number of ballots cast and rejected: _____

c) The number of ballots spoiled: _____

d) The number of ballots unused: _____

e) The number of sample ballots: _____

Total (must equal # printed): _____ [B]

$$A = B$$

COUNCILLOR FOR MONTREAL LAKE RESERVE 106

The total number of ballots printed for: _____ [C]

a) The number of ballots cast and counted: _____

b) The number of ballots cast and rejected: _____

c) The number of ballots spoiled: _____

d) The number of ballots unused: _____

e) The number of sample ballots: _____

Total (must equal # printed): _____ [D]

$$C = D$$

COUNCILLOR FOR LITTLE RED RESERVE 106B

The total number of ballots printed for: _____ **[E]**

- a) The number of ballots cast and counted: _____
- b) The number of ballots cast and rejected: _____
- c) The number of ballots spoiled: _____
- d) The number of ballots unused: _____
- e) The number of sample ballots: _____

Total (must equal # printed): _____ **[F]**

$E = F$

OFF-RESERVE COUNCILLOR

The total number of ballots printed for: _____ **[G]**

- a) The number of ballots cast and counted: _____
- b) The number of ballots cast and rejected: _____
- c) The number of ballots spoiled: _____
- d) The number of ballots unused: _____
- e) The number of sample ballots: _____

Total (must equal # printed): _____ **[H]**

$G = H$

CHIEF ELECTORAL OFFICER

DEPUTY ELECTORAL OFFICER

DEPUTY ELECTORAL OFFICER

DEPUTY ELECTORAL OFFICER

SUCCESSFUL CANDIDATES

The following Candidates have been publicly declared elected:

a) To the Office of Chief:

Name	Treaty #	# of Votes cast	# received	%

b) To the Office of Councillor [list in order of highest number of votes to lowest number of votes]:

FOR MONTREAL LAKE RESERVE 106

Name	Treaty #	# of Votes cast	# received	%

FOR LITTLE RED RESERVE 106B

Name	Treaty #	# of Votes cast	# received	%

FOR Off-RESERVE

Name	Treaty #	# of Votes cast	# received	%

DECLARATION

We, the Electoral Officers for the Montreal Lake Cree Nation _____ Election or By-Election, **HEREBY DECLARE**

1. THAT the Polling places were kept open between the hours of _____ o'clock a.m. and ____ o'clock p.m. local time pursuant to the Act.

THAT following Advance Polls were held:

Date	Electoral Sector	Location	Time
	Montreal Lake Reserve 106		
	Little Red Reserve 106B		
	Off-Reserve		

THAT following Polls were held:

Date	Electoral Sector	Location	Time
	Montreal Lake Reserve 106		
	Little Red Reserve 106B		
	Off-Reserve		

2. THAT we have correctly counted the votes cast for each Candidate and have performed all of the other duties required of us by the *MLCN Election Act*; and
3. THAT one copy of this report will be mailed to the Band Office for their retention and posting; one copy will be filed with the Election materials at the office of the Band's solicitor and one copy delivered to AANDC.

(Date)

(Chief Electoral Officer)

(Date)

(Deputy Electoral Officer)

(Date)

(Deputy Electoral Officer)

(Date)

(Deputy Electoral Officer)

In the event of an Appeal:

We hereby certify the election results described above:

(Date)

(Tribunal Member)

(Date)

(Tribunal Member)

(Date)

(Tribunal Member)

(Date)

(Tribunal Member)

(Date)

(Tribunal Member)

BGMS entered on the __ day of _____, 20_____.

(Signature)

Montreal Lake Cree Nation

Oath of Office

I, _____, solemnly swear that I will act honestly and in good faith with a view to the best interests of the Montreal Lake Cree Nation and its Members and that I will exercise care and diligence in performing the duties of my office.

Declaration of Qualification

I, _____, solemnly declare that I am duly qualified to be an elected Member of The Montreal Lake Cree Nation Government and I further declare that I have disclosed any conflicts of interest or potential conflicts of interest and that I will immediately divest myself of the same for the duration of my term of office.

Undertaking to Adhere to Band Laws, Customs & Traditions

I, _____, solemnly declare that I *shall* faithfully execute and abide by the laws, customs and traditions of the Montreal Lake Cree Nation Government during my term of office including, but not limited to, *The MLCN Election Act, The MLCN Executive Act* and this Oath of Office. I understand that I am expected to act as a good role model, whether on or off-Reserve, during my term of office. I also understand that any malfeasance, misfeasance or nonfeasance on my part will not be tolerated and may result in my being removed from office.

Elder

Commissioner of Oaths for the Province of Saskatchewan

Ca

Date

